

Dear Senators RICE, Bayer, Ward-Engelking, and  
Representatives ANDRUS, Boyle, Pence:

The Legislative Services Office, Research and Legislation, has received the enclosed rules of the  
Board of Veterinary Medicine:

IDAPA 46.01.01 - Rules of the State of Idaho Board of Veterinary Medicine - Proposed Rule (Docket  
No. 46-0101-1501).

Pursuant to Section 67-454, Idaho Code, a meeting on the enclosed rules may be called by the  
cochairmen or by two (2) or more members of the subcommittee giving oral or written notice to Research  
and Legislation no later than fourteen (14) days after receipt of the rules' analysis from Legislative  
Services. The final date to call a meeting on the enclosed rules is no later than 08/21/2015. If a meeting is  
called, the subcommittee must hold the meeting within forty-two (42) days of receipt of the rules' analysis  
from Legislative Services. The final date to hold a meeting on the enclosed rules is 09/21/2015.

The germane joint subcommittee may request a statement of economic impact with respect to a  
proposed rule by notifying Research and Legislation. There is no time limit on requesting this statement,  
and it may be requested whether or not a meeting on the proposed rule is called or after a meeting has  
been held.

To notify Research and Legislation, call 334-4834, or send a written request to the address on the  
memorandum attached below.



Eric Milstead  
Director

# Legislative Services Office Idaho State Legislature

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*Serving Idaho's Citizen Legislature*

## MEMORANDUM

**TO:** Rules Review Subcommittee of the Senate Agricultural Affairs Committee and the House Agricultural Affairs Committee  
**FROM:** Principal Legislative Research Analyst - Ryan Bush  
**DATE:** August 4, 2015  
**SUBJECT:** Board of Veterinary Medicine

IDAPA 46.01.01 - Rules of the State of Idaho Board of Veterinary Medicine - Proposed Rule (Docket No. 46-0101-1501)

The Board of Veterinary Medicine submits notice of proposed rulemaking at IDAPA 46.01.01 - Rules of the State of Idaho Board of Veterinary Medicine. The Board states that this rule change will simplify the reporting and processing of continued education credits by requiring the retention of original documentation by the veterinarian and by implementing a random auditing system for renewals. This rule change also adds language to clarify some of the education requirements.

The Board states that negotiated rulemaking was conducted and that Notice of Intent to Promulgate Rules - Negotiated Rulemaking was published in the June edition of the Idaho Administrative Bulletin. There is no fiscal impact associated with this rulemaking.

The proposed rule appears to be within the statutory authority granted to the Board in Section 54-2105, Idaho Code.

cc: Board of Veterinary Medicine  
Jodie Ellis

## IDAPA 46 - BOARD OF VETERINARY MEDICINE

### 46.01.01 - RULES OF THE STATE OF IDAHO BOARD OF VETERINARY MEDICINE

#### DOCKET NO. 46-0101-1501

#### NOTICE OF RULEMAKING - PROPOSED RULE

**AUTHORITY:** In compliance with Section 67-5221(1), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to Section 54-2105, Idaho Code.

**PUBLIC HEARING SCHEDULE:** Public hearing(s) concerning this rulemaking will be scheduled if requested in writing by twenty-five (25) persons, a political subdivision, or an agency, not later than August 19, 2015.

The hearing site(s) will be accessible to persons with disabilities. Requests for accommodation must be made not later than five (5) days prior to the hearing, to the agency address below.

**DESCRIPTIVE SUMMARY:** The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

The current system for reporting and processing continuing education credits for veterinarians and veterinary technicians is time-consuming and requires unnecessary handling by both the Board and licensees. The proposed rulemaking will amend Board Rule 15 to simplify the reporting and processing of continued education credits. Licensees and certificate holders will retain documentation for a specified period and a random auditing system will be implemented to monitor compliance with continuing education obligations.

**FEE SUMMARY:** The following is a specific description of the fee or charge imposed or increased: None.

**FISCAL IMPACT:** The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year resulting from this rulemaking: NA

**NEGOTIATED RULEMAKING:** Pursuant to Section 67-5220(1), Idaho Code, negotiated rulemaking was conducted. The Notice of Intent to Promulgate Rules - Negotiated Rulemaking was published in the June 3, 2015 Idaho Administrative Bulletin, [Vol. 15-6, page 67](#).

**INCORPORATION BY REFERENCE:** Pursuant to Section 67-5229(2)(a), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference into this rule: NA

**ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS:** For assistance on technical questions concerning the proposed rule, contact Jodie Ellis, Executive Director, at (208) 332-8588.

Anyone may submit written comments regarding this proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before August 26, 2015.

DATED this 6th Day of July, 2015.

Jodie Ellis, Executive Director  
Board of Veterinary Medicine  
2270 Old Penitentiary Rd.  
P. O. Box 7249  
Boise, ID 83707  
Tel: (208) 332-8588  
Fax: (208) 334-2170

**THE FOLLOWING IS THE PROPOSED TEXT OF DOCKET NO. 46-0101-1501**  
**(Only those Sections being amended are shown.)**

**015. MANDATORY CONTINUING VETERINARY EDUCATION.**

**01. Statement of Purpose.** It is of primary importance to the public that veterinarians continue their veterinary education throughout the period of their active practice of veterinary medicine. These rules establish the minimum continuing veterinary education requirements necessary for veterinarians to maintain a license to engage in the practice of veterinary medicine in the state of Idaho. (7-1-97)

**02. Approved Courses.** (3-30-01)

**a.** Approved courses include: (3-30-01)

i. Those courses and providers listed on the American Association of Veterinary State Board's Continuing Education Registry; and (3-30-01)

ii. Those courses and providers approved by the Board. (3-30-01)

**b.** Board approval for a continuing education course may be obtained by sending a written request to the Board office and enclosing copies of the course agenda, dates, times, locations, and requested number of credit hours in management and veterinary medicine. Copies of the sign-in and sign-out sheets for each approved course are to be supplied to the Board office following completion of the course by the course provider. (3-30-01)

**03. Education Requirements.** (7-1-93)

**a.** Minimum Requirement. Each active veterinarian in the state of Idaho shall complete a minimum of twenty (20) credit hours of accredited continuing veterinary education activity in each and every two (2) year period following the date of his admission to the practice of veterinary medicine in this state. (3-30-07)

**b.** Credit Requirements. The following are the minimum and maximum credits that may be earned for each reporting period and the number of credits that may be obtained by participating in on-line or correspondence courses. (3-30-07)

i. A minimum of fourteen (14) hours of continuing education in veterinary medicine, surgery, and dentistry. (3-30-07)

ii. A maximum of six (6) hours of continuing education in management. (3-30-07)

iii. Veterinarians may obtain a maximum of fifteen (15) credit hours through approved on-line or correspondence courses. (3-30-07)

**c.** Attendance Period. The attendance period shall be based upon the fiscal year (July 1 to June 30). (3-18-99)

**d.** Report. Each veterinarian subject to these rules shall file a written report with the Board Executive Director, on a form prescribed by the Board, as provided in this rule. (7-1-93)( )

i. Content of Report. The report shall set forth the record of the veterinarian's compliance with these rules during the two (2)-year attendance period and shall contain ~~at least~~ all information requested by the Board, including: (7-1-93)( )

(1) A list of the approved courses attended or taken; (7-1-93)( )

- (2) The dates of attendance or completion of the courses; (7-1-93)( )
- (3) The sponsoring organization; (7-1-93)
- (4) The hours attended or completed for each course, rounded to the nearest one-half (1/2) of an hour; (7-1-93)( )
- and
- (5) The veterinarian's signature, under penalty of perjury. (7-1-93)
- ~~ii. Place of Filing. The report of compliance with the continuing veterinary education requirement shall be filed with the secretary of the Board. (3-30-01)~~
- iii. Time of Filing. The report shall be submitted or postmarked no later than June 30 in the year the veterinarian is required to complete the continuing education requirement. (4-2-08)
- iii. Retention of Original Documentation. The supporting documentation for compliance with continuing education requirements shall not be submitted with the report. Rather, the veterinarian shall retain original documentation of attendance or completion of twenty (20) credit hours of approved courses at least until December 31 following the two (2)-year renewal period covered by the courses. ( )
- e. Auditing. Each year the Board will conduct an audit of renewals. ( )
- i. The percentage of renewals audited in any given year will be determined by the Board in its sound discretion. ( )
- ii. Within thirty (30) days of notification of an audit, a veterinarian shall provide to the Board all documentation supporting attendance or completion of the courses reported. ( )
- 04. Exemptions.** Upon a showing of good cause by a licensee to the Board, the Board may exempt such licensee from any, all or part of the continuing education requirement or may grant an extension of the required period. Written requests for exemptions from continuing education credits shall be sent to the Board office. (3-30-07)
- 05. Credit for Attendance.** Continuing veterinary education credits may be earned by attending or presenting approved courses in continuing veterinary education. (3-20-14)
- a.** Credits. One (1) credit hour shall be given for each fifty (50) minutes actually spent by the active member in attendance at an accredited, domestic or foreign, course. No credit shall be given for: (7-1-97)
- i. Time spent in introductory remarks, coffee and lunch breaks, business meetings or other activities not involving the educational aspects of the course. (3-18-99)
- ii. Any course attended before admission to practice veterinary medicine in Idaho. (7-1-93)
- iii. Journal and magazine articles, videos or correspondence courses, unless specially approved by the Board. (7-1-97)
- b.** In cases of solo presentation, the presenter of an approved course shall be entitled to claim one (1) credit hour for each fifty (50) minutes of actual course instruction. By way of limitation, in no case shall the presenter be allowed more than eight (8) credit hours for any particular course or substantially related topic during the applicable two (2) year reporting period, regardless of how many times the course is offered or given. (3-20-14)
- c.** In cases of panel presentations, the number of continuing credit hours each panel member is entitled to claim shall be calculated by multiplying the actual number of course hours by two (2) and dividing that number by the number of panel members involved. (3-20-14)
- d.** Carryover Credit. No credit for attending approved courses in continuing veterinary education shall be applicable to any reporting period other than that during which the credit is actually earned. (7-1-97)